

2023 Sharon Flagger SOP – Town of Sharon NH

Be aware that traffic control can be dangerous, especially at night.

Don't assume that all drivers will obey instructions. They might not see you, they might not understand what is going on, they might not care, they might be drunk or belligerent. Don't place yourself in a position where you could be hit if they ignore your signaling. Always be prepared to quickly step back out of the way. If you think that the situation is too dangerous, don't get involved, put on your flashers, set out a safety cone and call for help.

BASIC KIT

- Stop/Slow sign
- Collapsible cones
- Red light wand
- Emergency vest
- Radio and/or phone

SHARON FLAGGERS & DISPATCHERS

- Rory Goff – also Primary Dispatcher - 603-289-0490
- Sara Tobias – also Second Dispatcher - 978 912 2028
- Liz MacEachran – also Third Dispatcher - 603 924 6113 / 603 533 3093
- Diane Callahan - 603-933-0786
- Ken Callahan - 603 924 3726
- Dee Mitchell - 603-209-8909
- PJ Joyner - 978 771 1732

AUTHORIZED REQUESTORS

- Sharon Select Board
- Sara Tobias
- Liz MacEachran
- Sandy Eneguess – 603-491-4954
- The following may request assistance, but should not contact flaggers directly: Peterborough Police, Peterborough fire Dept, Ambulance Service, NH State DPW, Eversource Power

SOP

- Call for assistance is made to Dispatcher.
- Dispatcher determines who is available to flag.
- Dispatcher notifies Sara and/or Liz that someone is responding.
- Responder sets up.
- Responder performs flagging.
- If needed, flagger calls Dispatcher for assistance.
- At the end of flagging, responder notifies Dispatcher via cell or radio.
- Dispatcher notifies Sara and/or Liz
- Flagger packs up and goes home.

SETUP PROCEDURE

- Turn on your emergency lights.
- Park safely near the action but not close enough to impede the action.
- Park inside the future cone area.
- Leave your car running, especially if the weather is cold.
- Put on emergency vest and turn on flashlight.
- Layout cones.
- Get your sign, radio and/or phone.
- Start directing traffic.

PROBLEMS

- Traffic is already backed up or flowing. Put on vest, turn on flashlight, grab sign if possible; clear the traffic, then lay out cones, etc.
- No cell service or radio. Call Dispatcher when home after flagging.
- No cell service or radio, but need assistance, get a first responder with a radio to call Dispatcher.
- Long distance between ends of involved area (or no safe sight lines), call Dispatcher for assistance.